

BENCO
24 Hour
POLICIES AND PROCEDURES

RESIDENCY AGREEMENTS

OAR: 411-325-0300 (1) a (A-B) and b-e

POLICY:

(1) a A-B Benco will enter into a written residency agreement with each individual specifying, the rights and responsibilities of the individual and of Benco. The eviction process and appeal rights will be made available to each individual.

PROCEDURES:

- Residency agreements:
 - **(b-d)** The residency agreement may not violate the rights of an individual. The residency agreement may not be in conflict with any of these rules or the certification and endorsement rules in OAR 411, division 323. Prior to implementing changes to the residency agreement, the residency agreement will be reviewed and approved by Benco.
 - **(e)** Benco will review and provide a copy of the residency agreement to each individual and the legal representative of the individual, as applicable, at the time of entry and at least 90 calendar days prior to implementing any changes. The reviews will be documented by having the individual or the legal representative of the individual, sign and date a copy of the residency agreement. A copy of the signed and dated residency agreement will be maintained in the record for the individual.

Approved By: Kristen Gregory
Kristen Gregory, Benco Board President

Date: 12-10-2019